**Library Card Application Blanche R. Solomon Memorial Library**

**IDENTIFICATION REQUIRED:**

* **Photo I.D** (driver’s license, state ID)
* **Proof of Current Address** (ex: electric, gas, recent mail)

**PATRON INFORMATION** (please print)

**Last name:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **First name**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**(IF MINOR) \*\*Parent name- Last:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  **First name:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Age Group: 4-12** \_\_\_\_\_ **13-17** \_\_\_\_\_\_ **18+** \_\_\_\_\_\_\_ **Female:** \_\_\_\_\_\_ **Male:** \_\_\_\_\_\_

**Mailing Address:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **City**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, Al **Zip**: \_\_\_\_\_\_\_\_\_\_\_\_

**County of Residence:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Workplace/School:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Email Address**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Home #:** (\_\_\_\_\_)-\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Cell #:** (\_\_\_\_\_\_)-\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Work #:** (\_\_\_\_\_\_)-\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Mobile Phone Carrier:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Contact Preference: (check one) home**\_\_\_\_\_\_ **cell**\_\_\_\_\_\_ **work**\_\_\_\_\_\_ **email**\_\_\_\_\_

**Driver’s License#:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**/State:** \_\_\_\_\_\_\_\_\_

**Date of Birth:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **IF MINOR-\*Childs Date of Birth**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**ACCEPTANCE OF RESPONSIBILITY (Read Carefully!)**

* I will be responsible for all materials checked out on this card, including materials checked out by others with or without my consent, unless I have previously reported the loss of my card.
* I will report a lost or stolen card, or any change of my personal information (name, address, phone, email), immediately.
* I will comply with all library rules and responsibilities.
* I understand the library provides access to a broad range of resources and it is my responsibility to decide what resources are appropriate for my minor dependents personal use. It is not the responsibility of the Library.
* I understand there will be charges for overdue, lost, damaged, or stolen library materials and I am responsible for paying them.

**\*\*PATRON SIGNATURE:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**Date:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**\*FOR JUVENILES (AGE 0-17), PARENT OR GUARDIAN SIGNATURE:**

**Parent or Legal Guardian Signature:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Please Print Parent or Legal Guardian Name:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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**FOR LIBRARY STAFF USE ONLY:**

**Initial when ID checked: \_\_\_\_\_ Photo ID: \_\_\_\_**

**Proof of address: \_\_\_\_\_\_**

**LAST NAME: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**NEW LIBRARY CARD #\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Computer-Internet Disclaimer Patron Usage Form**

The Internet allows the library to provide resources not available within the confines of its own collection by connecting to networks outside of the library. The Blanche R. Solomon Memorial Library has no control over these resources nor does the library have complete knowledge of what is on the internet. Information on the internet may be reliable and current or it may be inaccurate, out-of-date, or unavailable at times. Library users may access the internet at their own discretion. Please be aware that some of the information found on the internet is of a mature nature and may be offensive to some users. The library does use filtering devices as required by Federal Law. Users are reminded that the library is not responsible for content on the internet and that the user determines which access points are reached.

\*Staff will assist patrons with internet if time permits, but cannot offer personal instruction.

\*\*USERS ARE EXPECTED TO PAY FOR ALL COPIES PRINTED AT $.25 PER PAGE\*\*

 (COLORED COPIES ARE $.50 PER PAGE)

It is prohibited to:

1. Use any library computer for illegal or criminal purposes
2. Alter the configuration of any library computer or computer network
3. Load any software or connect other equipment to the library computers
4. Physically abuse or deface any computer equipment
5. Blatantly disregard any instructions by staff

VIOLATIONS OF ANY OF THESE RULES WILL RESULT IN REVOACTION OF INTERNET ACCESS

 AND FINANCIAL REIMBERSEMENT OF ANY RESULTING EXPENSES.

I have read the above computer policy and agree to abide by the rules, regulations and disciplinary procedures resulting from violations of these rules.

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Card #: \_\_\_\_\_\_\_\_\_\_\_

**For Internet Access for Patrons Under Age 18:**

The library is aware that material which parents find objectionable may be accessed on its computers, in spite of our library’s use of a filtering device as required by Federal Law. Therefore, the parent or guardian of a child is responsible for the information selected and/or accessed by their child.

All library users under the age of 18 must have parental approval as indicated by signing below.

***\*\*\*All children below the age of 12 must be accompanied by a parent or guardian when using library computers!!***

**My child may use the library’s computers and the internet.**

Name of juvenile patron: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Juvenile patron’s grade level \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Juvenile patron’s current age\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Parent/Guardian signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Solomon Memorial Library

17 Park St. Headland, Al 36345

headlandlibrary@gmail.com

(334) 693-2706

Library Director: Caitlin W. Aplin Library Assistants: Sandi Murray

 Kim Dobson

**Library Hours**

Monday 12pm-7pm Tuesday-Friday 9am-5pm

*Welcome to the Library! Please acquaint yourself with its resources so that it may best serve your needs! Please refrain from using cell phones while in the library and be respectful of other patrons. You are responsible for your children at all times.* *Please read the following rules so that the library can be a pleasant place for everyone~*

1. Materials may be borrowed by anyone possessing their *own* valid Headland library borrower’s card.
2. Proof of identification with name and current address is required to obtain a library card.
3. Cards must be presented when checking out our books. (Picture ID may substitute after you have been issued a library card. (replacement cards are $1.00 each)
4. A parent or guardian must sign a child’s registration card if they are under 18 years of age and will be responsible for any books under their child’s name.
5. If parents are not able to control a child’s disruptive behavior, you will be asked to leave the library.
6. The first check out is limited to two books, audio books or DVDs. (only 2 items altogether)
7. Books may be borrowed for a two-week period and may be rechecked once, IF there is no waiting list. However, newly released books may not be renewed!
8. DVD’s may be borrowed for a one-week period and may not be rechecked.
9. Only 2 DVDs per household--Not per card--and may only be checked out by adults 18 years or older.
10. **No food or drinks** are allowed in the library!!
11. Please **silence your phones** while in the library!!
12. You are responsible for any materials checked out with your card so be sure of who is using it.
13. Fines for overdue books and audios are $.05 per day-per item!! (no charge for holidays or weekends)
14. Fines for overdue DVD’s are $1.00 per day-per DVD. (no charge for holidays or weekends)

\*\*\* You are required to clear all fines before checking out additional items\*\*\*

1. Computer usage is allowed for those who have met the required conditions and signed the computer-internet disclaimer form. Computer usage is not allowed for children under the age of 12 unless a parent or guardian accompanies them**. Small children are not allowed to play with the computers or around computer stations!!!**

I have read the library rules and understand the terms and conditions of my local library.

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Library Card#: \_\_\_\_\_\_\_\_\_\_\_\_\_\_